Rental Application Instructions

We appreciate your interest in the Westridge Commons. Because we want to rent this dwelling to people who are: considerate of their neighbors, clean in their living habits, capable of paying their rent, and prompt in paying their bills, we use a rental application to help us determine whether our applicants meet these qualifications.

You must complete the application in full. Do not leave anything blank. Put N/A in the blanks that do not apply. If you are retired and/or are selling your home, please note that on the application. Please read the declaration just above the signature line. It states that the information you provided is true and correct, and allows us to verify your references as they relate to your tenancy.

Also, you must include a check for the security deposit with your application. If your rental application checks out ok, this check will be cashed and the amount will become your security deposit. If there are any unusual circumstances, such as additional people, imperfect credit, we may ask for additional security deposit. If your application does not check out ok, we will return your deposit. **We do not process applications unless a deposit check is included**. If after we process your application, you decide not to rent from us, we will withhold a fee from your deposit to help us cover the costs of processing the application. The fee is listed on the back of your application.

We verify this information in a variety of ways including ordering credit reports, eviction reports, and bad check reports. We also verify your employment and call your current landlord.

If you have anything to tell us before we process this application, please feel free to do so. Otherwise, we will expect no surprises when we're checking you out and hope that we will soon be doing business together as landlord and tenant.

Please feel free to call me with any questions – 1-877-476-7439.

Thank You,

Bob Foote